# Size of Wales Application form

Application for Advocacy Outreach Officer

## **Your details**

Name:

Preferred pronouns:

Address:

Postcode:

Phone:

Email:

How do you prefer to be contacted?

## **Interview arrangements and availability**

## Interviews will be carried out on 20 and 21st October 2025.

## Please note that for roles where Welsh language is required, some questions may be spoken in Welsh.

## 2.1 Please give any dates or times you won’t be available for an interview?

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## 2.2 Please specify if you would prefer to attend an in-person interview at the [Temple of Peace](https://templeofpeace.wales/en/contact-us). This may be a hybrid arrangement with some panel members dialling in, or an online interview via Zoom (or a different platform if you request so). Interviews are held either on the ground floor or first floor, accessible by a lift.

## 2.3 Do you have any access requirements for an interview? Please specify details such as BSL, breaks / intervals, adjusted lighting, lifts and ramps, scent free / reduced scent environment, presence of a support worker / service dog etc. Please see [Access to Work](https://www.gov.uk/guidance/apply-for-communication-support-at-a-job-interview-if-you-have-a-disability-or-health-condition-access-to-work) for supporting information.

## Please note, the Recruitment Administrator may contact you using your preferred method of contact to discuss further.

## Accessible parking is available at the front of the building - this is free for Blue Badge holders - and at the side of the building with prior notice of registration number (though we cannot guarantee there will be space available).

## **Education, qualifications and training, including informal training and learning** Please give details:

## **Relevant work experience (including voluntary, unpaid labour, apprenticeships, in the UK and abroad)** Your current or most recent work experience:

## Name of employer:

## Address:

## Job title:

## Number of months/years in role:

## Duties:

## **Previous work experience:**

## Please tell us about other roles and about the skills you used or learned in those roles. Please continue to use the same headings as above.

Name of employer:

Address:

Job title:

Number of months/years in the role:

Duties:

## **Experience relevant to the role** Please tell us how you meet the requirements outlined in the selection criteria using examples.

## As guidance, you can use the STAR model of demonstrating your fit for the role:

● SITUATION. Describe the situation/environment you were in.

● TASK. What did you need to accomplish to deal with the situation?

● ACTION. What did you do?

● RESULT. What was the outcome?

| **Selection Criterion 1:**  **A strong understanding of and passion for environmental sustainability**  Please provide at least one example in the space below, presenting sufficient depth and detail to demonstrate how you meet the above criterion. It is expected that your full answer will be in the region of 400 words.  Please note that audio submissions should also be about 400 words as a guide.  **Selection Criterion 2:**  **Experience of working on successful programmes of advocacy and/or community outreach work, preferably in Wales**  Please provide at least one example in the space below, presenting sufficient depth and detail to demonstrate how you meet the above criterion. It is expected that your full answer will be in the region of 400 words.  Please note that audio submissions should also be about 400 words as a guide.  **Selection Criterion 3:**  **Strategic and creative thinker with the ability to spot opportunities and take advantage of opportunities**  Please provide at least one example in the space below, presenting sufficient depth and detail to demonstrate how you meet the above criterion. It is expected that your full answer will be in the region of 400 words.  Please note that audio submissions should also be about 400 words as a guide.  **Selection Criterion 4:**  **Ability to research and collate evidence, form opinions and present compelling arguments, including making complex issues accessible to others**  Please provide at least one example in the space below, presenting sufficient depth and detail to demonstrate how you meet the above criterion. It is expected that your full answer will be in the region of 400 words.  Please note that audio submissions should also be about 400 words as a guide.  **Selection Criterion 5:**  **Experience or understanding of relevant thematic topics such as (i) ethical procurement practices (ii) ethical pensions (iii) forest-risk commodities and drivers of deforestation**  Please provide at least one example in the space below, presenting sufficient depth and detail to demonstrate how you meet the above criterion. It is expected that your full answer will be in the region of 400 words.  Please note that audio submissions should also be about 400 words as a guide.  **Selection Criterion 6:**  **Experience of organising advocacy and engagement events/webinars**  Please provide at least one example in the space below, presenting sufficient depth and detail to demonstrate how you meet the above criterion. It is expected that your full answer will be in the region of 400 words.  Please note that audio submissions should also be about 400 words as a guide.  **Selection Criterion 7:**  **Strong IT and digital skills, including Microsoft Office, Google Workspace and Canva.**  Please provide at least one example in the space below, presenting sufficient depth and detail to demonstrate how you meet the above criterion. It is expected that your full answer will be in the region of 400 words.  Please note that audio submissions should also be about 400 words as a guide.  **Selection Criterion 8:**  **Willingness to embody equity, diversity and inclusion principles**  Please provide at least one example in the space below, presenting sufficient depth and detail to demonstrate how you meet the above criterion. It is expected that your full answer will be in the region of 400 words.  Please note that audio submissions should also be about 400 words as a guide.  **Selection Criterion 9:**  **Experience of supporting monitoring, evaluating, learning and reporting activities to donors.**  Please provide at least one example in the space below, presenting sufficient depth and detail to demonstrate how you meet the above criterion. It is expected that your full answer will be in the region of 400 words.  Please note that audio submissions should also be about 400 words as a guide. |
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## Where did you see the job advertised?

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## Right to work in the UK Do you need a work permit to work in the UK? Yes / No

## References

## For information only, we will request two references and contact details from you following a successful interview. Please note that we will only contact referees after we have made a provisional offer of employment. One reference should be from your most recent employer or work experience if possible. Details required include: name of referee, email address, contact phone number, any details about preferred method of contact of referee and any details about dates or times they are not to be contacted.

## Declaration

I confirm that the information I have provided on this form is correct to the best of my knowledge. I have read and understood any special conditions set out in the role description, including any requirements for Disclosure and Barring Service checks that may be made as part of Size of Wales’ Safeguarding Policy.

Name:

Signature: (digital signature is acceptable)

Date:

Send to [recruitment@sizeofwales.org.uk](mailto:recruitment@sizeofwales.org.uk). Please title the email with the name of the post you are applying for.

Thank you so much for completing this form. Please feel free to feed back to us as to how we can make improvements in the future. Please send via email, titling the email “Feedback on application form”.